

MIDWAY BOOSTER CLUB, INC. MIDWAY, NORTH CAROLINA

BY-LAWS

Revised 2023

The mission of Midway Booster, Inc. is to promote athletic excellence, good sportsmanship, and character-building relationships among athletes, coaches, and parents at the Elementary and Middle School levels. Midway Booster Club, Inc. will strive to teach skills in leadership, teamwork, sportsmanship, respect, self-discipline, and ethical behavior. We pledge to maintain a safe, courteous, and fair environment for the benefit of athletes, coaches, officials, and spectators.

NAME

I.

This non-profit shall be known by the name of Midway Booster Club located in Davidson County, North Carolina herein referenced as MBC.

DIVISIONS

II.

- a. A division of MBC shall be composed of participants with special interest in that division or with a child(ren) participating in the activity within that division.
- b. Participants may take part in more than one division within the membership year.
- c. The division of MBC shall be
 - i. Baseball/Softball/Babe Ruth sanction
 - ii. Baseball/Softball/T-Ball
 - iii. Basketball
 - iv. Cheerleading
 - v. Soccer
 - vi. Football/Flag Football
 - vii. Volleyball
 - viii. Facilities management and maintenance
 - ix. Registration/Technology/Communications
 - x. Discipline and Appeals Board.
- d. New Division Formation
 - i. When a group of members/participants meet the following criteria, it may seek to become a division of MBC.
 - a. The interest of the group is clearly defined as being directly involved in or closed related to the interests of MBC.
 - b. The group is organized for the purpose of supporting the interests of the members of MBC.
 - c. Once the previous criteria are met, the group shall make a written petition for division status to the Board of Directors no later than May 1st. If the Board approves the petition, the new division shall receive all due privileges as of the first day of the next membership year (July 1).
- e. All divisions shall encourage division programs, activities and services that meet the special needs of members taking part in those divisions, provided they promote the ideals of MBC.

PURPOSES

III.

- a. To organize various youth (athletic) programs, providing a sports opportunity that will promote sportsmanship, teamwork, moral and ethical behavior, and sports education within the town of Midway and surrounding areas.
- b. To develop and maintain facilities necessary for operation of these activities.
- c. To promote adequate adult supervision and officiating of said activities.
- d. To arrange adequate financial support for the activities and facilities of MBC.

MEMBERSHIP REQUIREMENTS

IV.

- a. Individuals interested in the purpose of MBC shall be eligible to be voted in as a board member.
 - i. The MBC will not discriminate against members, coaches or participants because of race, religion, sex, creed, or national origin.
- b. All individuals must be in good standing with the community and current membership board.
 - i. Willing to perform yearly background checks.
 - ii. Must be nominated by a Board Officer.
- c. Attend 80% of meetings or public booster club events.
- d. The general membership has voting rights at the Annual Membership meeting and other General Membership meetings scheduled by the Board of Officers. No vote by proxy will be permitted.

GENERAL MEMBERSHIP MEETING AND ELECTION

V.

- a. The annual meeting of the General Membership shall be held in May of each year at which time and place scheduled by the Board of Officers.
 - i. All meetings will be conducted in accordance with *Robert's Rules of Order, revised* unless otherwise provided for under these Bylaws.
- b. A notice of the annual meeting shall be given to each participant of MBC one (1) week prior to the date of the meeting. Other means of communicating the scheduled meeting will be used as deemed necessary by the Board of Officers.
- c. Order of business at the annual meeting of the General Membership shall be: (1) Call to order; (2) Reading of minutes; (3) Reports of Officers and Committees; (4) Old business; (5) Election of Board of Officers; (6) New business; and (7) Adjournment.
- d. Special called meetings of the General Membership will be scheduled by the Board of Officers when deemed necessary. Means of communicating the scheduled meeting will be used as deemed necessary by the Board of Officers.

BOARD OF OFFICERS

VI.

- a. The executive board shall consist of:
 - i. President
 - ii. Vice President/Past-President, if in the first year of advisory role
 - iii. Secretary
 - iv. Treasurer
 - v. County/Community Directors
 - vi. Baseball
 - vii. Softball
 - viii. Basketball

- ix. Football/Flag Football
- x. Volleyball
- xi. Cheerleading
- xii. Soccer
- xiii. Field Maintenance
- xiv. Registration
- xv. MBC Complex Project Director

BOARD OFFICERS DUTIES

VII.

- a. Positions and Duties
 - i. **President** – Shall preside at all meetings of Officers and General Membership. Shall have general supervision of the affairs of the booster club. Shall make reports to the Officers and perform all other such duties as are incident to the office or are properly required of him/her by the Officers. Should have served a minimum of two (2) years on the board in a voting position.
 - ii. **Vice President** – Shall, in the absence of the President, exercise all of the duties and powers of the President. Should have served a minimum of two (2) years on the board in a voting position.
 - iii. **Secretary** – Shall keep the minutes of each meeting. Shall have charge of all books, documents, and papers belonging to the booster club. Shall carry out all correspondence for the booster club. Should have served a minimum of two (2) years on the board in a voting position.
 - iv. **Treasurer** – Shall receive all monies belonging to the booster club and keep account of all receipts and expenditures. Shall report the state of the treasury at each meeting. Should have served a minimum of two (2) years on the board in a voting position.
 - v. **Community/County Directors** – Shall coordinate signups with the Registration Director. Shall coordinate tryouts and drafts. Shall coordinate necessary equipment/uniform purchases and distribute such items. Shall coordinate practice schedules and distribute game schedules. Shall coordinate with Other Communities the rules and schedules for community sports. Shall distribute game schedules and schedule umpires/referees. Shall be on premises during community games as field supervisor or appoint a substitute representative.
 - vi. **Field Maintenance** – Shall oversee and aid in keeping the fields and other areas owned/maintained by the booster club in a quality and safe condition. Shall coordinate setting up fields for play prior to contests held on fields owned/maintained by the booster club.
 - vii. **Registration Director** – Shall coordinate with the Community/County Directors on signup dates. Shall oversee all aspects of signups, including scheduling workers. Shall provide draft and uniform sheets to the Community/County Directors.
 - viii. **Cheerleading Director** – Shall coordinate, with the approval of the Board of Officers, the signup, selection, and rules concerning cheerleading and cheerleading coaches.
 - ix. **MBC Complex Project Director** – Shall oversee the ongoing development and special projects at the MBC Complex.
- b. Election of the Board of Officers shall be done at the Annual Meeting of the General Membership by simple majority of the membership present.
- c. Officers must be eighteen (18) years old.
- d. It is the duty of the current Board of Officers to solicit and/or provide pertinent information to the General Membership of any Member actively seeking election to the Board.
- e. Officers will take office effective July 1st of the year elected unless the elected position is

- currently vacant. Officers shall hold office for two (2) years or until their successors are elected. Members of the Board of Officers may succeed themselves.
- f. Decisions by the Board of Officers will follow a simple majority vote by the Officers present. The presence of 60% of the current Officers shall be necessary to constitute a quorum. No vote by proxy will be permitted.
 - g. If a vacancy occurs on the Board of Officers, the Board shall appoint a member of the booster club to serve the remainder of the unexpired term.
 - h. The President and the Board of Officers shall have the power to form special committees and appoint their members.
 - i. Business meetings of the Board of Officers are closed to the General Membership unless otherwise communicated by board officer. It is the responsibility of the members to inquire as to the schedule for business meetings of the Board of Officers.
 - j. Board of Officers shall review the auditing of the Treasurer's books prior to the Annual Meeting of the General Membership.
 - k. The President, Vice President, and Treasurer may not be married or related in any manner.
 - l. New positions shall be added to the Board of Officers as deemed necessary by the Board of Officers. These newly added positions are non-voting positions until approval of the positions by the booster club at a General Meeting.
 - m. The Board of Officers will maintain a Manual of Operational Guidelines that will include: all operational rules as they apply to the booster club; Board of Officers Code of Ethics; Coaches Code of Ethics; General Member Code of Ethics; changes/amendments to generally considered sport rules; and all contracts/leases/legal documents.
 - n. The Board of Officers has the authority to remove any General Member from a booster club sponsored event if that Member is deemed to be contributing negatively to the event, its participants, or another Member.
 - o. The Board of Officers have the authority to schedule a Special Called Meeting to seek removal of any Board Officer from the Board of Officers if it is deemed through due diligence that the Officer is acting in such a way that is detrimental to the Board, a sanctioned sport, or an athlete. The decision to remove the Board Officer must be by a majority of those General Members present.
 - p. The Board of Officers are expected to attend all meetings. Any member of the Board of Officers is required to be present at two-thirds of the monthly business meetings, unless otherwise excused by the President. Should any member of the Board of Officers not attend a routine monthly meeting and claim that the said meeting had been cancelled, they must provide sufficient documentation (email announcing the cancellation of said meeting) sent by a member of the Executive Board. Those members not able to adhere to this attendance policy will no longer be able to receive the benefits set forth as an active Board Member and may be subject to dismissal from the Board.
 - q. All appointments to the Executive Board shall be for a term of two (2) years. Terms for Vice President and Treasurer shall expire on odd number years. Terms for President and Secretary shall expire on even numbered years.
 - r. Should the office of President become vacant, the Executive Board will appoint an interim president that shall remain in office through the remainder of the predecessor's term.
 - s. Secretary and Treasurer- Should these offices become vacant; the MBC Board of Officers shall appoint an individual to fill the position until the scheduled time for election for this office.
 - t. Should any other board position become vacant the board may appoint someone to fill the position for the remainder of the regular term.

COACHES

VIII.

- a. Selection and approval of the Coaches shall be the responsibility of the Board of Officers.

- b. Coaches may succeed themselves upon approval of the Board of Officers.
- c. Coaches shall abide by the Coaches Code of Ethics. Coaches shall abide by the decisions and rules of the MBC - the Board of Officers may replace a coach who does not. In such a case, due diligence will be performed.
- d. Rules and discipline developed/administered by a Coach are subject to review and approval by the Board of Officers.

GENERAL MEMBERS

IX.

- a. General Members shall abide by the General Members Code of Ethics. General Members shall abide by the decisions and rules of the MBC. The Board of Officers may place a General Member on probation and/or ban a General Member from booster club events when the Member violates said rules or in any way contributes negatively to as booster club event, its participants, or other General Members. In such a case, due diligence will be performed. The Board of Officers will provide the Member with written explanation of such a decision.
- b. The Board of Officers, and only the Board of Officers, has the authority to remove a participant from a team roster for disciplinary reasons. In such a case, due diligence will be performed. The Board of Officers will provide the member/guardian with written explanation of such a decision.
- c. The approved Coach has the authority to remove a participant from a sponsored sporting event if it is deemed that the participant is acting in a way that produces danger to themselves or others or is a detriment to the team. In such a case, the Coach should use their discretion in informing the respective Community/County Director of continual problems.

DISSOLUTION

X.

- a. In the event that the Midway Booster Club (MBC) should dissolve, all assets of the booster club will be conveyed to the Midway Elementary School Parent Teacher Organization (PTO).

CERTIFICATE OF SECRETARY

EXECUTED on this twenty-third (23) day of April, 2023, in the County of Davidson in the State North Carolina.
